



Student Laptop Checkout Agreement

Students who wish to check out a laptop from the St Croix Falls Public Library must have a parent or guardian read, sign and return the form below. By signing below, both students and parents/guardians assume understanding and responsibility to follow the laptop agreement. Thank you!

- ✓ Throughout the duration of the loan period, I will have the computer in my possession at all times
 - I will not permit any other person to possess or use the computer or the software.
 - The computer may not be removed from the building.
 - I may not install software on the computer.
 - I need to come to the Circulation Desk with the laptop for assistance if I experience problems with laptop hardware or applications.
 - I will return the laptop powered on and open and I will wait for library staff to check it in.
 - I am responsible for any damage to the computer and its peripherals.
 - I will remove all files I make on the computer before I return it.
 - I will be liable for the costs of repairs if repairs are deemed necessary to the computer.
 - I am responsible for replacement costs of the computer should it be lost or stolen.

I have read, understand, and agree to all terms listed in the above agreement.

Print Name _____

Signature _____ **Date** _____

Parent Guardian _____

Signature _____ **Date** _____