

St. Croix Falls Library Board Meeting 2/7/17

Attending Board Members: Arnie Carlson, Ron Erickson, Sharon Foss, Adrienne Gyllen, Shirley Miller-Frey, Wendy Peterson and Liesel Virchow

Absent Board Members: Annie Minich

Others attending: Library Director Sarah Adams

President Foss called the meeting to order at 4:30 pm.

Approval of Minutes

Liesel moved and Adrienne seconded and the Board approved the January 10, 2017 minutes.

Public Comment:

There was no public comment.

Continuing Business

City of St. Croix Falls Employee Handbook benefits

The City adopted the revised handbook at its January 9 meeting. All Library staff will have a copy and there will be a staff meeting to discuss the changes and how they affect the staff. Since payments to employees in lieu of health care are not a city option, the Board will have to decide whether to continue in lieu payments or discontinue them. We will review the in lieu payment at the June meeting. The Handbook does specify pro-rated payment of holiday and vacation pay to regular part time employees. There was still some highlighting in the Handbook that were highlighted in the version Sarah had, so she will review with the city whether she was given the final version.

New Business:

Meeting Room Policy

Sarah feels that non-profits that don't pay a fee for use of the meeting room should allow anyone to attend. A community ed class refused entrance to a meeting room due to insurance requirements that gave a very narrow age range. Sarah will send a revised meeting room policy that addresses this issue out to the Board for consideration at the March meeting.

Director's report and statistical report

There is a City of St. Croix Falls election in April. Sarah would like to have a candidate forum at the Library in March. Sarah will talk to the League of Womens Voters about sponsoring the event. Joe Snyder and Brent Waak are running in District 1 and Chris Chelberg is running unopposed in District 2. Sarah passed out a notice for the William Kent Krueger reading and the Big Read events. Circulation was 4672 in January compared to 5056 in 2016. Sarah is planning on expanding the Lucky Days program to movies.

Financial Report

The full year MORE system payment is made in January. Expenditures are at 15% due to this even though only 8% of the year is gone.

Approval of monthly expenditures: The Board signed for expenditures.

Committee Reports: There were no committee reports.

Agenda items for next meeting, March 7 from 4:30-5:30 pm

Meeting room policy.

The Meeting was adjourned at 5:30 p.m.

Submitted by Ron Erickson, 2/7/17